

Tutooz Software – User Guide

How to Use Tutooz

1. Register Your School

First, register your school through the Tutooz school registration page. Enter the required school details and complete the registration process.

2. Login to the Administrator Panel

After successfully registering your school, log in using the administrator credentials.

The **Administrator** has access to the **Tutooz Web Panel**, where the school can manage its academic and user information.

3. Add Teachers and Staff

After logging in, the administrator can add teachers and staff members.

- Add the required teacher and staff details.
- The user's password is **automatically generated using their Date of Birth (DOB)**.
- The user can use these credentials to log in to the system.

4. Create the Academic Structure

The administrator can create the school's academic structure, including:

- Medium
- Section
- Class

After creating the required structure, students can be added to their respective classes and sections.

5. Add Students

The administrator or authorized staff can add students to the appropriate class and section.

- Enter the required student details.
- The student's password is **automatically generated using the student's Date of Birth (DOB)**.

- The student can use the generated credentials to access the Tutooz mobile application.

Web Panel

Tutooz provides a Web Panel for:

- **Administrator**
- **Teachers**
- **Staff**

The Web Panel allows authorized users to manage and access the features available according to their role.

Mobile Application

Tutooz provides a mobile application for:

- **Teachers**
- **Students**
- **Parents**

After registering the school, you can download the provided **Tutooz APK** and install it on your Android device. Users can then log in using their respective credentials.

Complete Usage Flow

**Register School ? Administrator Login ? Add Teachers & Staff ? Create Medium ?
Create Section ? Create Classes ? Add Students ? Download APK ? Login to
Mobile App**

Trial & Permanent Usage

- You can use the Tutooz software during the **short-term trial period provided by our company**.
- If you wish to continue using the software permanently, you can make the required payment and agree to the **terms, conditions, and policies of the development company**.
- The availability of features and services may depend on the applicable terms and usage agreement.

Data Security & Privacy

We take the security of your school's and users' data seriously.

- Your school and user data are stored securely on our server.
- Appropriate security measures are implemented to protect data from unauthorized access.
- **User passwords are encrypted and securely stored on the server.**
- Access to the system is controlled based on the user's assigned role and credentials.
- We take reasonable measures to maintain the confidentiality and security of the information stored in the system.

Technical Support

If you face any problems while using Tutooz, you can contact our development company through the **official email address or contact number** provided on the website. Our support team can assist you with:

- Login-related issues
- Web Panel issues
- Mobile App issues
- Account-related problems
- Technical difficulties
- General software-related queries

Training & Software Guidance

If you would like to learn how to use the Tutooz software effectively, you can contact the development company directly. The company can provide guidance regarding the use of the **Web Panel, Mobile Application, user management, academic structure, and other available features.**

Important: Please keep your login credentials confidential and do not share your password with unauthorized persons.

For further information regarding Tutooz, pricing, permanent usage, training, technical support, or other services, please contact the development company directly through the official communication channels.